

IQAC Meeting Minutes

Date- 3 February,2016

1. To give coaching classes for general competitive exams. It will be made compulsory for all the students to attend. Admission card will be withheld if the students fail to attend. The members who will be taking up the coaching classes are as follows:
 - Mr. Dilraj (in-charge)
 - Miss Asen(in-charge)
 - Mr.Uttam
 - Mr.Mintu
 - Mrs.Tiala
 - Mr.Vibovi
 - Mr.Abinit
 - Miss Joy Christina
2. Science Exhibition will be held on the 27th of February. There will also be a seminar on 'Mushroom Cultivation', Sir Uttam will lead the seminar as the speaker.
3. The convenor of Mentor-Mentee programme, Mrs. Anek is , hereby asked to set a particular date for the common meeting.
4. To conduct a refresher program for the teaching faculty. Administration will take in-charge of that.
5. Dr. Anungla and Miss Kikarenla will take the initiative to organize a seminar on "Career guidance" .
6. The history department will hold the first departmental seminar before summer break.
7. Parents-faculty meeting(May) and Students-faculty meeting at the beginning of the new session.

8. To organize Valedictory and literary day at the college. The Convenors and in-charges of respective Committees will set the date. Students' council will take in-charge of the refreshments on such occasions.
9. To set Botanical garden, E-waste management, Vermicompost, Apiculture and Hazardous waste mangement. The incharges are as follows:
 - Botanical garden – Dr.Janna and Mr. Moaliba
 - Vermicompost – Mr.Vibovi
 - E- waste management – Mr. Along & Mr. Alang
 - Apiculture – Mr.Yashiliba & Dr.Puhar
 - Hazardous waste management- Mr.Rahul.
10. The Annual College magazine will be published by April.
- 11.To give Vocational and certificate courses in Mass-communication and Computer.
12. Mrs. Vitoli is selected as the Convenor for the Alumni committee.

Proposals

As proposed earlier, the following fall as the most important proposals that are as yet to be fulfilled...

Computer Lab , Camera , Xerox machine , LCD Projectors, Conference room, Alumni office, Students' Council room, IQAC office, up gradation of Library books , cordless microphones , cubical compartment in lecturer's lounge as well as new furnitures in every departmental laboratories , Departmental library , Canteen , Girls' common room and Identity cards for the teaching faculty.